



MICROSOFT 77-729 STUDY GUIDE PDF

**Grab the Microsoft PowerPoint (Office 2016) Certification PDF
Questions & Answers**

Details of the Exam-Syllabus-Questions

77-729

[Microsoft Office Specialist - PowerPoint \(Office 2016\)](#)

40-60 Exam Questions - 700 / 1000 Cut Score - Duration of 60 minutes

Table of Contents:

Get an Overview of the 77-729 Certification:	2
Why Should You Earn the Microsoft 77-729 Certification?	2
Microsoft 77-729 Exam Structure	2
Enhance Knowledge with 77-729 Sample Questions:	3
What Study Guide Works Best in acing the Microsoft 77-729 PowerPoint (Office 2016) Certification?	6
Explore the Syllabus Topics and Learn from the Core:	6
Make Your Schedule:	6
Get Expert Advice from the Training:	6
Get Access to the PDF Sample Questions:	6
Avoid Dumps and utilize the Microsoft 77-729 Practice Test:	7

Get an Overview of the 77-729 Certification:

Who should take the [77-729 exam](#)? This is the first question that comes to a candidate's mind when preparing for the PowerPoint (Office 2016) certification. The 77-729 certification is suitable for candidates who are keen to earn knowledge on the Microsoft 365 and grab their Microsoft Office Specialist - PowerPoint (Office 2016). When it is about starting the preparation, most candidates get confused regarding the study materials and study approach. But 77-729 study guide PDF is here to solve the problem. 77-729 PDF combines some effective sample questions and offers valuable tips to pass the exam with ease.

Why Should You Earn the Microsoft 77-729 Certification?

There are several reasons why one should grab the 77-729 certification.

- The PowerPoint (Office 2016) certification proves to be one of the most recognized certifications.
- The certification badge proves the knowledge of the candidate regarding subject matters and makes his resume presentable to potential candidates.
- Thus earning the Microsoft Office Specialist - PowerPoint (Office 2016) is a powerful qualification for a prosperous career.

Microsoft 77-729 Exam Structure

Exam Name	Microsoft Office Specialist - PowerPoint (Office 2016)
Exam Code	77-729
Exam Price	\$100 (USD)
Duration	60 mins
Number of Questions	40-60
Passing Score	700 / 1000
Schedule Exam	Pearson VUE
Sample Questions	Microsoft PowerPoint (Office 2016) Sample Questions
Practice Exam	Microsoft 77-729 Certification Practice Exam

Enhance Knowledge with 77-729 Sample Questions:

Question: 1

Where can you adjust the order of animations and simultaneously see a preview?

- a) In the Slide Sorter view.
- b) On the Transitions tab.
- c) In the Animation Pane.
- d) Under the Design tab.

Answer: c

Question: 2

Which steps are involved in adding a shape to SmartArt graphics?

(Choose Three)

- a) Through the Layout tab, add a shape
- b) From the Insert tab, choose 'New Shape'
- c) Right-click the SmartArt and select 'Add Shape'
- d) Use the SmartArt Tools Design tab to 'Add Shape'
- e) Click the SmartArt graphic

Answer: c, d, e

Question: 3

Which of the following effects can be applied to images in PowerPoint?

(Choose Three)

- a) Shadow
- b) Reflection
- c) Glow
- d) Transition
- e) Animation

Answer: a, b, c

Question: 4

What are the different views available for a PowerPoint presentation?

- a) Normal, Print, Web, Reading
- b) Normal, Outline, Slide Sorter, Reading
- c) Normal, Outline, Handout, Reading
- d) Normal, Outline, Slide Sorter, Slide Master

Answer: b

Question: 5

What tools are available to align objects in PowerPoint?

(Choose Two)

- a) Align Left
- b) Align Center
- c) Align Right
- d) Align Middle

Answer: a, b

Question: 6

Reorder shapes in SmartArt by using the Move Up and Down buttons located on the _____.

- a) SmartArt Tools Design tab
- b) Format tab
- c) Home tab
- d) Review tab

Answer: a

Question: 7

Set video start and stop times using the _____ tab under Video Tools.

- a) Design
- b) Format
- c) Playback
- d) Layout

Answer: c

Question: 8

How can you ensure that animations and transitions in your presentation play correctly on older versions of PowerPoint?

- a) Use the Compatibility Checker under the File tab.
- b) Save the presentation in a backward-compatible format (.ppt).
- c) Avoid using animations that are not supported in older versions.
- d) Review tab -> Check Compatibility

Answer: a**Question: 9**

To finalize and secure a presentation before distribution, which of the following steps is not appropriate?

- a) Encrypt with a password.
- b) Embed all fonts.
- c) Use the Document Inspector to remove hidden data.
- d) Reduce the file size by removing all images.

Answer: d**Question: 10**

Which view would you use to rearrange the order of slides easily?

(Choose Two)

- a) Normal View
- b) Slide Sorter View
- c) Outline View
- d) Reading View

Answer: b, c

What Study Guide Works Best in acing the Microsoft 77-729 PowerPoint (Office 2016) Certification?

The 77-729 study guide is a combination of some proven study tips and the combination of all valuable study materials like sample questions, syllabus and practice tests in one place.

Explore the Syllabus Topics and Learn from the Core:

If you are determined to earn success in the PowerPoint (Office 2016) exam, getting in full touch of the [syllabus](#) is mandatory. During preparation, you might not like all syllabus sections or topics, but try to get at least the fundamental knowledge from the sections you don't like. The more you possess knowledge on all syllabus sections, the more is the chance to attempt maximum number of questions during the actual exam.

Make Your Schedule:

Studying and completing the syllabus becomes easier, if you work on the syllabus topics after making a schedule. Your syllabus must mention what areas you want to cover and within what time. Once you make a schedule and follow it regularly, syllabus completion becomes easier and preparation becomes smoother.

Get Expert Advice from the Training:

Do not forget to join the Microsoft 77-729 training if it is providing any. Training enhances the practical knowledge of a candidate, which helps them to work well in the practical field during projects.

Get Access to the PDF Sample Questions:

If your study material is in a PDF format or the materials are mobile-friendly, what could be better than that? Get access to the free sample questions and keep enhancing your knowledge beyond the syllabus.

Avoid Dumps and utilize the Microsoft 77-729 Practice Test:

Why should you rely on practice tests? The reason is simple: you must get familiar with the exam pattern before reaching the exam hall. An aspirant aware of the exam structure and time management during the exam preparation can perform well in the actual exam and attempt the maximum number of questions during the exam.

Many aspirants prefer to read from dumps, but they miss out on the self assessment method. Therefore, 77-729 practice tests always stand out to be the better choice than dumps PDF.

Avail the Proven 77-729 Practice Test for Success!!!

Do you want to pass the 77-729 exam on your first attempt? Stop worrying; we, EduSum.com are here to provide you the best experience during your Microsoft PowerPoint - Office 2016 preparation. Try out our free mock tests to get a glimpse of our quality study materials, and build your confidence with the premium [77-729 practice tests](#). Our expert-designed questions help you to improve performance and pass the exam on your first attempt.